

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
Mrs Claire Barnes
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6th November 2018

To: Cllrs, C Winsor, K Knight, M Crane, C Farrell, R Brookman and H Simpson. To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 13th November 2018, at 7.00 pm** in the Library, Church St, Hungerford



Mrs C Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes – Propose minutes of F&GP meeting on 11th September 2018 and outcome of any actions**
4. **Finance: -**
 - Discuss large projects, need/demand, priority, budget and timescales, in particular the following: - Purchase of Freehold of Croft Field Centre and internal improvements to the centre, Repairs to Triangle Field Car park, Tree programme
 - Consider consultation with public for large projects
 - Propose purchase of new A3 colour photocopier/printer – **refer to report**
 - Propose acceptance of bank reconciliation reports
 - Propose any additional grant payments – **refer to report**
 - Propose increase to credit card limit from £1000 to £2000
 - Propose Cllr Winsor as signatory on bank account
 - Propose draft F&GP budget for 2018-2019
5. **Youth & Community Centre – Update on lease**
6. **GDPR – Propose actions following auditor’s visit – refer to report**
7. **Asset List – Progress on update (as required in Auditor’s report)**
8. **Consider a review of standing orders**
9. **Army event in February – Volunteers and input required**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

10. Consider employment hours (Employee No.12)