

# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Helen Simpson  
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The Town Clerk  
Mrs Joanna Pike  
The Library  
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28 October 2019

To: Cllrs Simpson, Knight, Crane, Hudson, Winser, Chicken, Downe, Hawkins, Lewis, Alford, Gaines and Fyfe  
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 4 November 2019 at 7 pm** in the Corn Exchange Complex, Hungerford.  
Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**.

**The meeting is open to press and public.** At **7.10 pm** there will be a **public forum** to allow questions from the electors. At **7.15pm** there will be a **presentation by the Nursery School**.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

Mrs Joanna Pike, Town Clerk

## AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting held on 7 October 2019.**
4. **Mayor's Diary** – To receive a report for past month.
5. **District Councillor's Reports**
6. **Actions from previous meetings – report.**
7. **To discuss and agree 2020/21 library grant request for £9000.**
8. **Propose and agree interim clerk as Proper Office.**
9. **H2036 Housing Site Assessment Criteria report – to consider and ratify the report.**
10. **Committee reports (no more than 3 minutes per report)**  
**R&A (Cllr Simpson)    F&GP (Cllr Winser)    T&E (Cllr Crane)**  
**E&P (Cllr Gaines)    H&T (Cllr Chicken)**
11. **Finance –**
  - a) Propose authorisation of cheque run payments (circulated) for last month
  - b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
  - c) Proposal to ratify additional grant donations of £1500 as agreed by F&GP.
  - c) Proposal to add Cllr S Hawkins as a bank signatory.
  - d) To note receipt of £11993.46 CIL money.

**12. Any other Reports (3 minutes each)**